



Mukwonago Area School District

Building Better Schools Together

April 11, 2024

Steven Telkamp
[REDACTED]
[REDACTED]

Re: Personnel Investigation/Administrative Leave

Dear Mr. Telkamp:

This letter is to notify you that you are being placed on paid administrative leave effective immediately until further notice, pending investigation into allegations that you have not been following Administration's directives related to contact with a student. Your pay and benefits will continue while you are on administrative leave. While on leave, you are not to perform any services for Mukwonago High School and you are not permitted on the school's property.

This is a confidential investigation and, with the exception of discussion with legal counsel and immediate family, you are not to discuss or disclose any information concerning this investigation with anyone, including, but not limited to District staff, students, and members of the public. To protect the integrity of the investigation, you are also not to interfere with the investigation in any way, including not destroying any evidence or discussing this matter with staff, students, or parents. You are also directed not to retaliate against anyone who brought forward concerns regarding your alleged behavior or anyone who participates in the District's investigation into these matters. Failure to follow the directives contained in this letter may result in discipline up to and including termination.

As part of our investigation, your attendance is required at a meeting at **11:00 am on Monday, April 15**, at the **Mukwonago Area School District Office**.

If you have questions regarding this matter, please contact me.


Dr. Joseph Koch
Superintendent